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ABSTRACT

After defining exactly what a term paper is, this book discusses the steps in writing a term paper, including choosing a topic, doing library research, writing an outline, taking notes, writing a rough draft, and editing and polishing the final paper. The book offers special tips on how to benefit from the use of a computer in the research-and-writing process, how to use online catalogs and other electronic resources, how to find primary source material, how to save time, and how to keep the intended audience (the course instructor) reading. (NKA)

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